



We are looking for a Care Coordinator Manager to join our team at Munroe-Meyer Institute (MMI)! MMI's mission is to be world leaders in transforming the lives of all individuals with disabilities and complex health care needs, their families and the community through outreach, engagement, premier educational programs, innovative research and extraordinary patient care. MMI provides more than 70,000 yearly services with 50 different types of services across 40 locations in Nebraska. We are looking to bring interdisciplinary care coordination services under one program for the first time for high quality, coordinated care for our patients.

As Manager of the Care Coordination Program at MMI, this individual would be responsible for developing a new Care Coordination program, hiring and supervising an interdisciplinary team, direct clinical service provision, and supporting student training. Responsibilities broadly encompass:

**Development and Administration:** Planning, developing, and overseeing services in the MMI Care Coordination Program; identifying service coordination needs across MMI clinical departments; developing a reimbursable care coordination model; coordinating service delivery with the MMI Patient Information Office; designing referral processes; assisting in the gathering and analysis of data on community impact; developing community partner surveys to identify satisfaction of referring clinics/clinicians; implementing needed improvements; establishing consistent referral processes both within and external to MMI; establishing a triage process for more difficult cases; working closely with the MMI Family Care Enhancement Project including the involvement of parent resource coordinators in the provision of services at MMI; attending monthly Clinical Director meetings; performing quality improvement; managing the program budget; and writing grant proposals for funding if directed.

**Management and Supervision:** Overseeing the interdisciplinary Care Coordination Program and staff that may include counselors, social workers, interpreters and parent resource coordinators to carry out effective care coordination at MMI; hiring and supervising clinical staff in the area of service delivery; ensuring the composition of the care coordination interdisciplinary team meets the needs of individuals with special needs, their families, referring clinicians and MMI staff; and ensuring delivery of culturally competent care.

**Clinical Service:** Providing care coordination services including the development of care plans and oversight of cases that are more intensive or require interaction with child protective services or adult protective services.

**Education:** Directing and supervising students involved in the delivery of care coordination services; collaborating with educational programs to set up affiliation agreements; developing training materials and activities; and providing lectures and training opportunities in interdisciplinary settings.

**Required Qualifications:**

Master's degree in social work; licensure or license eligible as a clinical social worker (Licensed Mental Health Practitioner) and certified Master Social Worker (CMSW) in the state of Nebraska; Two-three years of experience in provision of clinical services and managerial experience

**Supplemental Qualifications:**

Knowledge and experience in referral processes, case management, developmental disability programming, patient medical home model, and family-centered care.

Individuals from diverse populations are encouraged to apply.

<https://unmc.peopleadmin.com/postings/53643>

**Questions? Contact:**

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